



COMPANY PROFILE FORM



The Jobs@LAX administration team is ready to help you set up your company profile.

Please answer the following questions to help us get your started. Anticipated completion time is 8-10 minutes.

Setting up your Jobs@LAX Company Profile

1. What is the legal name under which you have signed your contract with LAX?
2. What is your company name as it should be listed on the Jobs@LAX website?
3. Are you a prime or sub contractor?
Prime contractor
Sub contractor
4. If you are a subcontractor, what is the name of the prime contractor you are operating under?
5. Your customized page will have a description of your company. Generally, this is a summary introducing job seekers to your company. What would you like your description to be?
6. Your customized page will include Equal Employment Opportunity (EEO) statements. Please provide your EEO statement.
7. What is your company's website URL address?
8. Do you prefer your company's jobs to be posted automatically to the Jobs@LAX website? If not, there will be an option for you to post your jobs manually
Yes, we will use the URL provided above in question #7
No, we will post our jobs manually

Comments:

9. Does your company utilize an Applicant Tracking System (ATS)?

Yes No

10. If yes, would you like applicants to apply for open positions directly to your ATS? If yes, please provide the URL for your ATS.

Yes No

ATS URL:

11. Which area best describes your LAX contract?

Airlines	Concessions	Deliveries
Information Technology	Maintenance	Security
Transportation		
Other		

12. Please provide the work location for your LAX contract.

13. We would like to update our records with the most recent contact information for your company. Please provide the following:

First Name

Last Name

Job Title

Work Phone #

Email Address

Alternate Contact Name

E-mail Address

Work Phone #

Once you have completed the registration form, please upload your company logo and this registration form and email to Sontue Beacham at sbeacham@lawa.org

Thank you for providing us with information about your company.
Your login credentials will be emailed at the time the website is launched.

If you have any questions, please do not hesitate to contact: [Sontue Beacham](#)